



Christ Church, Warley

Annual Report and Financial Statements of the Parochial Church Council

for the year ended 31st December 2019

Incumbent:

Position Vacant - 1st January 2019 to 31st May 2019
Revd Stuart Hull from 31st May 2019
79 Mount Crescent
Warley
Brentwood CM14 5DD

Bankers:

Nat West
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Christ Church, Warley, Brentwood
Annual Report of the Parochial Church Council
for the Year Ended 31 December 2019

PCC Foreword

Administrative Information

Christ Church is situated at Warley Hill, Warley, Brentwood, Essex, CM13 3AA. This is also the address for correspondence. It is part of the Diocese of Chelmsford within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956 and Church Representation Rules 2006). It is charity registered with the Charity Commission (CC registration number 1138758).

Aims and purposes

Christ Church Parochial Church Council has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church complex at Christ Church, Warley.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Christ Church. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups which live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year we have considered the Charity Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community by

1. Worship, bible study and prayer, learning about the gospel and developing their knowledge and trust in Jesus.
2. Provision of pastoral care to people living in the parish
3. Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of Christ Church. This section of the report focuses on finance and governance matters. The activity reports elsewhere show how the PCC achieved the above objectives in 2019.



CHRIST CHURCH WARLEY ACTIVITY REPORTS FOR 2019

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1. Priest in Charge review of 2019

Christ Church Warley is a church characterised and equipped by the ministry of its worshipping community. It is a church of great possibility and potential and is made wonderfully distinctive by its welcoming and inclusive atmosphere. Services retain a core element of the Anglican tradition in the church's use of liturgy, Holy Communion and morning and evening prayer, whilst also being inclusive of those who may not have previously attended church.

The ability of the church to minister to both its own worshipping community and the wider parish is made possible by the work of its lay ministry. From preaching, administration, the AV desk, Kidzone, welcome, building maintenance, youth work, finance and much more, the role of every-member ministry is a key part of the spiritual life of Christ Church. The church's future ministry hopes and opportunities will continue to be defined not only by prayer and the consultation of scripture, but also by the extent to which every member of our church is enabled to flourish within their own ministry, whether this is lay or ordained.

In addition to this, the church building, kitchen and hall enables the church to host a variety of events from social film nights to harvest lunches. It is also notable how well these facilities are utilised by the church's numerous uniformed children's groups. In the months that this report covers and the many years prior it has been a privilege of the church to host such groups and to welcome the uninformed organisations at services such as JCO. At the time of writing it is lamentable that such services cannot take place due to the pandemic, but it is hoped that they can be resumed at a future date.

The church is eager to support worshippers of all ages. To this end the extended ministry team has committed to sustaining and growing a wide wage of events from Sunday evening prayer to Kidzone. From the summer of 2019 to the months leading up to the outbreak of the current pandemic the church noticed an increase in the number of young people attending Kidzone. These sessions have been a great blessing to the church and it is hope that these can be resumed regularly in conjunction with the introduction of the new All-Age interactive 4.00pm service which was launched in September 2020. All of this has been possible because of the hard work of members of the Kidzone team and others who have sustained this vital element of the Christ Church's ministry. The church also received a steady number of worshippers supporting the evening service, which gave regular opportunities for church members to participate by delivering the service readings and intercessions.

Christ Church has also expanded its ministry to holding a regular youth group which meets on Sunday evenings. This group meets to pray, share fellowship and discuss a number of key issues regarding the Christian faith. On the topic of fellowship, the church now has a weekly fellowship group which meets on Thursday evenings that allows church members to engage in a regular bible study and joint prayer. Both groups emphasise the need for church members to participate in a regular pattern of prayer on a weekly basis, by which we may further be equipped to serve God, pastorally support once another and share the gospel of Jesus in our local community.

2. Electoral roll

The Electoral roll stands at 66 of whom 24 are not resident in the Parish.

Membership is open to all who call Christ Church their spiritual home, are over 16 and have been attending Christ Church for 6 months or more.

Since last year there have been 3 additions to the Register, 3 have moved to other churches in the locality and 1 has moved away and 2 have died.

3. Activities of the PCC

3a Overview of the PCC's Year

During 2019 there were 6 meetings of the Parochial Church Council with an average attendance of 9 members.

The sub-groups, Fabric and Buildings; Children & Youth; Communication/Administration and Finance have all continued and helped with the efficiency of PCC meetings.

Discussions during the year have included the car park project, Safeguarding and GDPR (General Data Protection Regulation), Mission and new Fellowship Groups.

3b Gp2 Buildings, Health & Safety

The general maintenance and upkeep of the Church buildings and its appliances were carried out by the Building's Group (a sub-committee of the PCC), which currently consists of Mark Townsend, Harry Stimpson, Robin Baker and Sylvia Skidmore, with considerable additional help from Tony Marriage and Brendon Horrocks.

Key works completed in 2019:

- Car Park: As reported to the 2019 APCM the new surface on the grass for extended parking facilities was completed in the Spring. At the end of June the tarmac between the road and the Centre was completely resurfaced to a very high standard. We waited about 3 months for the grass to grow through to an appropriate strength but unfortunately, during the extremely wet Autumn, the surface became completely waterlogged and was churned up by the traffic on it. The Wardens have had to close it off since then. We are now in discussions with the contractor, Gridforce, about how they might remedy the situation and an update will be given to the meeting.

In addition to the above, there were four working parties throughout the year which undertook general cleaning and tidying of the church/centre and grounds/gardens attended by members of the congregation. During the summer months the grass was mowed fortnightly by Mark and Brendon.

3c Gp3 Admin & Communication

The Admin and Communications group is responsible for ensuring the smooth running of the Church office and Church communications to the congregation and community. At present the team includes Brendon Horrocks (PCC Contact), Jan Broderick, Fiona Townsend and Sylvia Partridge & Rev'd Stuart Hull.

Over the past Calendar year, specific actions we have undertaken include:

- Early in 2019 we relocated the Main Church notice board to a more prominent and accessible location.
- We continue to publish a weekly Pew Sheet with services, notices, service schedule and prayer page. This is printed for our Sunday services and distributed electronically for those wishing to receive it (please e-mail Fiona Townsend fiona@christchurchwarley.org to be added to the distribution list).
- We continue to review and develop our church processes to comply with GDPR (General Data Protection Regulation), which came into force on 25th May 2018.
- Car-park administration is being undertaken by Louise Kearns, centre and church bookings by Fiona Townsend.

Our next major undertaking will be to revamp our church website - more details in 2020.

Thank-you to Fiona, Jan, Sylvia and Louise for their ongoing support.

3d Gp4 Pastoral Care and over 75's

Not available at time of printing.

3e Gp5 KidZone

KidZone now meets on 3 Sundays per month for a short time of welcome and worship together followed by the teaching session in which we investigate the Bible through a selection of drama, craft, discussion or games. This year we have been journeying through each of the books of the Bible in turn, looking at some of the main characters or messages that occur in order to give the children a greater overview of the Bible as a whole. Currently we have just finished the Old Testament and are looking forward to investigating the New Testament.

We continue to meet as one mixed-age group with children ranging in ages from 4 to 17 years. The number we have at each session varies but is growing - we have on average about 15-20 children per session. The children work well together, are supportive and inclusive and get involved in all the activities.

The children enjoy contributing to church services and at Christmas they particularly enjoyed preparing, rehearsing and performing a chat show style Christmas story.

As always, we would welcome any new volunteers to join our team; either as a leader or a helper and we would appreciate your continued support for us in your prayers as we seek to determine the best way forward for the young people of our church.

3f Gp6 Church Finance

For more detailed information and figures please refer to the separate report entitled Annual Report and Financial Statements.

4. Fabric and ornaments of the Church

Fabric Report

The fabric of the church has been well maintained during 2019, thanks to the hard work of the Building's Group with particular help from Harry Stimpson and Tony Marriage. Works completed are as per the summary detailed on item 3c of this report.

Tree Report

The replacement for our Cedar Tree, a "**Sorbus aria (Whitebeam)**" is establishing itself well, in compliance with the instructions of the suppliers this has been watered through the Summer months by Robin Baker.

Other church trees comprise of the following:

4 horse chestnuts trees along the south boundary

- Branches from the tree nearest the road are again protruding over Warley Hill obscuring the street lighting and the Tree nearest the church branches are protruding a long way towards the church so a quote for their reduction has been sought with works hoped to be completed early in 2020.
- The trees remain in good condition and there appears to be no worsening of the Canker disease that affects these trees

2 pine trees on the grassed area to the north of the church

- The trees remain in good condition

1 Common Beech tree on the north boundary on the lower lawn

- The tree remains in good condition, some of the lower branches will be considered for pruning to help grass grow in the overflow car-park area in 2020

During the working parties the beech hedge on the northern boundary and overgrown bushes and shrubs were pruned as necessary and border beds maintained.

5. Car Park Project

As reported to the 2019 APCM the new surface on the grass for extended parking facilities was completed in the Spring. At the end of June the tarmac between the road and the Centre was completely resurfaced to a very high standard.

We waited about 3 months for the grass to grow through to an appropriate strength but unfortunately, during the extremely wet Autumn, the surface became completely waterlogged and was churned up by the traffic on it. The Wardens have had to close it off since then.

We are now in discussions with the contractor, Gridforce, about how they might remedy the situation and an update will be given to the meeting.

The car park is now completed as a specific project

6. Deanery Synod, Diocesan Synod & Churches together

Representatives attending from Christ Church: Betsy Scott, Olive Law

The synod met four times in 2019, Each meeting had guests as follows:

January: Following the main meetings there was a short presentation from the founder of The Light House Project which is a Christian service led by Christian trustees which has now become multi denominational with an annual turnover of £600k.

There was also a presentation by Christine Horton - Lay Chair of Chelmsford South Deanery, talking about her experiences of setting up Ministry and Mission Units in Chelmsford. Brentwood deanery will need to make it's own arrangements for MMU's.

April: Neville Barnes, - Church Army Evangelist who talked about his work in Northern Ireland bridging gaps Catholics and protestants He had a role in Southern Ireland as a diocesan officer working with churches in isolated rural areas. He is now working with young adults encouraging involvement in church leadership.

July: Peter Graham gave a very interesting and informative presentation on the Brentwood Food Bank.

October: A representative of Christians Against Poverty in Brentwood gave an update on the project helping people with managing debt.

7. Occasional Offices

Not available at time of printing

8. Child and Adult Safeguarding

During 2019 there were no safeguarding issues and confirm that the PCC have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

9. Christ Church Toddlers

Firstly, we'd like to thank Tim Lee and Nichola Binks for their contribution to toddlers over the years. After they left in August, Sarah Prior took over leadership and recruited a couple of mums (Jadie and Laura) to assist along with Elaine who helped in the kitchen.

The Friday morning Toddler group continues to be popular, despite a few ups and downs.

There is a regular core of families attending though numbers dipped towards the end of 2019 so we need to consider how we promote it. Finding enough volunteers to help continues to be a problem.

The toddler group morning includes opportunities for the children to do a craft and play while parents and carers chat over refreshments. The morning ends with songs, a bible story and prayer. We always aim to promote activities taking place at Christ Church and encourage people to attend services where appropriate. We aim to offer pastoral care and support to those who need it, but we also aim to reach out to those in the community.

The year ended with our ever-popular Christmas Party.

Olive Law, Sarah Prior

The toddler group presents a wonderful opportunity for the church to welcome families from across the parish and beyond through its doors. The hard work of the group's volunteers in setting up the hall, providing refreshments, laying out toys and creating craft activities is a significant blessing to the church. The facilities available well serve the groups purpose and potential, providing enough space the sessions to take place in addition to kitchen facilities which allow for the provision of food and drink. One challenge facing the group is maintaining the number of volunteers to keep the sessions running, especially once Sarah informed the church ministry that she no longer intended to run the group from the beginning of summer 2020. Thankfully, another group leader has volunteered to lead a significant portion of the Toddler's Group's operations. With the approval of the PCC the Toddler's group has also been inviting participating parents and carers to provide their contact details so that we may keep them informed of any groups updates and future events.

Revd Stuart

10. Christ Church Centre

We have continued to have regular groups using the Centre during the year, although a couple of regular groups having stopped using us.

As at the end of 2019 the following groups continue to regularly use the Centre;

Mondays: SOBS (M), Townswomens Guild (M),

Tuesdays: Guides (W),

Wednesdays: Gardeners' Club (M) Brownies (W),

Thursdays: U3A (M) Rainbows (W),

Fridays: Toddlers (W) Boys' Brigade (W).

(FYI - W: weekly M: monthly).

We again have hosted various birthday parties, prayer days, prayer breakfasts, music exam days, polling day, a family burns night and film night, Christingle services, BADEF meetings, Diocese training days, CCS courses, carol services and Christmas market during the year. The Centre continued to generally be open for visitors every Thursday morning.

Unfortunately at the end of 2019 we were advised that the Colour Me In Café who regularly used our facilities weekly on a Thursday morning from 11am until 1pm will be closing permanently. Several of the attendees to the Café enjoyed taking a moment or 2 to sit and reflect in Church whilst it is open. We will miss having the Colour Me In Café join us but wish them all the very best for the future.

We continue to use a 'Conditions of Hire' document which has worked well and everyone wishing to hire our facilities has agreed to the terms. Over the course of the year small changes to the document have been made but all with the approval of the Church Wardens before implementation.

Whilst the number of bookings for parties were significantly down on previous years, all those who did use our facilities stated how impressed they were with the venue.

11. Christmas Market

We had another great turn out again on the day of the Market to which I would like to take the opportunity to thank all those who were involved in any way, whether it was through donations (which there was a great many of), advertising our event, setting up/clearing up, running a stall or attending the event on the day. We couldn't have done it without you.

We received lots of donations from people, including cakes, chocolate, toys, Christmas gifts and monetary donations which was absolutely fantastic. We even had some prizes being donated to us from Tesco at Gallows Corner and M&S in Brentwood High Street.

We made a couple of changes again to the stalls again this time, including the addition of a couple of game stalls (Ping Pong, candy Lucky Dip, Bottle game, Hook a Duck) and more raffle prizes than we have had previously which proved to be a great success.

We kept the time of the market as 12 - 3pm which again was popular with most people and the hot-food refreshments were purchased in record time which was wonderful and proved its popularity.

We had a 'Follow that Light - A children's trail' which included a gift for every child. There was also a 'Goodie bag' (1 for each family) as people arrived which included various leaflets about Christ Church and the charities we were supporting again this year together with handmade gifts from our uniform units.

All of the stalls made a profit and I am so pleased to say that we were able to donate £473.43 to the Charity SOBS (Survivors of bereavement by suicide) and the same amount to the Colour Me in Café, which were gratefully received. This was an increase on last year of £23 for each charity. This also meant that c.£1,000 was raised for our Church. An amazing achievement.

We are looking to book our next Christmas Market for either Saturday 16th or 23rd November 2020 from 12 - 3pm, as Lighting Up Brentwood is booked for the following week on 30th November. The confirmed date will be advertised by the end of April and planning meetings will commence by the end of May.

12. Supported Charities - Brentwood Schools Christian Worker Trust (BSCWT)

2019 was another year when BSCWT has been able to extend the variety and quantity of lessons, events, and pastoral support, it delivers in our local schools. This is enabled by the generosity and support of local churches and volunteers and is very much appreciated. Although BSCWT has had some outside funding for specific pastoral projects, it is still largely dependent on the generosity of churches and individuals and BSCWT is are grateful to Christ Church, for their continued support. The treasurers were pleased to report that, following a generous legacy, the finances are in good shape.

2019 was a year of staff change for BSCWT. Jenny Head was appointed to help with the administration for the primary school projects from January. This role was taken over later in the year by Gelila Melaku. Rosie Graham returned to work in the summer term, after time out for maternity leave, At the end of the term Mary Thomas retired after many years of working in school and in the autumn, three new schools workers were appointed: Alison Carmichael, Frances Coe, Holly Coleman.. As well as new paid staff, BSWCT has welcomed new associate workers and it is good to see the team still growing.

The trust continued to provide a wide range of lessons, projects and pastoral support responding to schools requests. The team is thankful for the opportunities to talk about God in an increasingly secular school system. Please pray that these opportunities continue and that we will be allowed to go on teaching what the bible says and what it means to be a Christian. The best way to keep in touch with what the trust does is to make sure you pick up the newsletters that come out in the middle of each term or visit the website at bscwt.org.

13. Boys Brigade

The company has been struggling the last few years. Last year (our 130th) we had only 10 Boys and Girls in our Anchor (age 6 to 8) and Junior (age 9 to 11) Sections. We continue to meet in the Sketcher Hall on Friday evenings, for Christian Education, badge work and more fun and games.

We continue to put on a full badge programme for the Boys and Girls, and among the activities in which we have participated over the past 12 months are: bible knowledge, safety, first aid, band, drill, computer games, snooker and table tennis, and in the summer pond dipping, nature activities (bug hunts etc) and sports. We also had an enjoyable end of year Badge Presentation in July and Christmas Party in December.

For all the activities in which we are able to participate we are, as ever, most grateful (and I should like to take this opportunity to formally record my thanks) to all the officers and helpers who continue to give up their time so freely. We are however always looking to lighten the load so if you feel able to come along and help for an hour a week on a Friday evening please let me know.

We participate in competitions within the Battalion and this year won the Christmas Card design competition for Anchors and were runners up in the Junior Section Competition.

We continue to seek your prayers in a number of areas, notably for the work and growth of the Company; and for the Boys and Girls (and their parents) that they might accept Jesus as their personal Saviour.

14. 1st Warley Rainbows

Not available at time of printing

15. 1st Warley Brownies

Not available at time of printing

16. 1st Warley Guides

We started 2019 by welcoming 2 new members and they soon settled into the Unit.

During the Spring term we continued to use Unit and Patrol activities from the new Guiding programme, made cards and a gift for Mothering Sunday and finished the term with an evening at 'Clip and Climb' in Chelmsford. An evening chosen by Amy for her Jack Petchey Award.

The summer term started with some Easter activities. Our first evening back was nearer to Easter than when we finished the Spring term! The remainder of the half-term was spent on new programme and camp preparation activities.

Camp in 2019 was held at Hautbois Activity Centre in Norfolk. During the week the girls took part in canoeing, grass sledging, a trip to Cromer for fish and chip supper, boat trip on the Broads and activities to complete their Camp Skills Builder badge. This was the first camp for many of the girls, but they all enjoyed it and hope to camp again.



The second half of the summer term was as always 'out & about' and activities included: - a visit to the Essex Regiment Chapel, 2 evenings at the Pines camp-site where the girls managed to light fires and cook their own meal and a games evening with other Guides, Brownies and Rainbows in the District, held in South Weald Park.

We held a special presentation evening where most girls were presented with badges gained during the term and 3 Guides were presented with their Baden Powell Award, the highest award in the Guide Section. These were the last girls to gain this Award as it is now not part of the new Programme. They had worked very hard to complete the 10 challenges required for the badge and all their Parents, invited guests and Leaders were very proud of their achievement.

We started Autumn term with 3 new members, although we had also lost a few members no longer able to attend. We spent a couple of weeks on 'getting to know you' activities; we carried out a few Unit Meeting Activities from the new programme and the girls chose and planned skills builder activities for after half-term. On the Unit's 99th birthday the girls were presented with special centenary tops and scarves. These will be our uniform through until centenary celebrations in September 2020.

On 5th November we held a joint meeting with the Brownies. The theme was obvious and included firework biscuits and cakes and we had actual sparklers!

The remainder of the term was spent on Guide planned activities, Christmas crafts, our own Christmas Bazaar and an evening at the IZUMI restaurant.



However, the highlight of the term was our 'Christmas' weekend away. This included making cards, table decoration, marzipan fruits, chocolate log and hand decorating baubles.

On Saturday night the girls had a 'visitor' who left them all a stocking on their bed and a gift under the Christmas tree! After a full Christmas lunch on Sunday and tidying up, the girls entertained their parents with songs and carols that they had practised before heading home laden with all their goodies! (pictured some of the items made by the Guides)

As you will see, we have again enjoyed a very busy year and are looking forward to a very exciting 2020!

17. Financial Statements

See separate document

18. Appendix

2019 Gift Aid Declaration (see overleaf)



Christ Church, Warley
Warley Hill
Brentwood
Essex
CM13 3AA

REGULAR GIVING

If you are a UK tax payer, Christ Church is able to reclaim the tax paid on any donations you make as part of your regular giving. This amounts to an extra 25 pence on every £1 that is given.

To enable us to do this, please complete this declaration form and return it to one of the people listed below.

GIFT AID DECLARATION - Commencing: 6th April 2019

Until I notify you otherwise, please treat all donations made to **Christ Church, Warley**, as eligible for Gift Aid.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in a tax year it is my responsibility to pay any difference.

I understand that other taxes such as VAT and Council Tax do not qualify as Income Tax.

Full Name: _____
Address: _____
Postcode: _____
Signed: _____ Date: _____

Please return form to, either:
Mr John Kettlewell,
or Mr Brendon Horrocks

Please notify Christ Church if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax due to you, you must include all your Gift Aid donations on your Self Assessment Tax Return or ask HM Revenue and Customs to adjust your tax code.